



**Peninsula RTPO
2022 Consolidated Grants Project**

[Click here for presentation video](#)

Project Name:

Organization Name:

Contact Name:

Project Description (from WSDOT form)

Project Need (from WSDOT form)

Special Needs Transportation (from WSDOT form)

Service Connections with Other Modes and Systems (from WSDOT form)

Type of Project

Select one project type

Operating

Two-year

Four-year

Capital

Expansion

Replacement

Mobility

Management

Planning

Project Funding Summary

July 1, 2023 - June 30, 2025

July 1, 2025 - June 30, 2027
(if applicable)

Total Project Cost

Grant Request

Match Amount

Match Percent

SUPPORT FOR PRTPO HUMAN SERVICES TRANSPORTATION PLAN

Applicable HSTP Coordination Strategies this project will support.

*NOTE: Ranked projects will be amended into the HSTP upon approval by the Executive Board.***Maintain Existing Transportation Services**

Maintain and replace vehicles

Maintain infrastructure and facilities

Maintain existing services & recruit/retain operators

Coordinate siting of facilities with existing services

Sustain shared-cost programs for service providers

Enhance or Expand Transportation Services

Increase hours of service

Increase days of service

Increase frequency of existing service

Expand service into new areas

Recruit/retain operators, drivers to expand services

Enhance or introduce first- / last-mile connections

Expand long-distance single-seat services

Improve special needs traveler amenities

Deploy ZEV benefiting special needs populations

Increase broadband access

Reduce travel cost as barrier to accessing services

Improve NEMT services for discharged patients

Increase Public Awareness of Available Resources

Develop and deploy travel training programs

Promote existing 2-1-1 call center resources

Develop coordinated on-line resources and brochures

Promote long-distance one-seat options to target pops

Educate human services providers about client travel

Establish consolidated call center for travelers

Increase Cooperation, Coordination Among Providers

Expand service provider-referral agency communication

Support coordination between service providers

Enhance capacity for coordination scheduling, dispatch

Enable vehicle & maintenance sharing agreements

Enhance special needs emergency mgmt coordination

Expand tribal transit-tribal health service coordination

Coordinate services with vets' transportation programs

Reduce duplication of services or consolidate services

17401 - Purchase New Electric Transit Shuttle

Application Details

Funding Opportunity: 15643-2023-2025 Consolidated Grant Program - Capital
Funding Opportunity Due Date: Oct 27, 2022 3:01 PM
Program Area: Consolidated Grant Program
Status: Submitted
Stage: Final Application

Initial Submit Date: Oct 27, 2022 2:17 PM
Initially Submitted By: Wendy Clark-Getzin
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name: Ms. Wendy Ann Clark-Getzin
Salutation First Name Middle Name Last Name

Title: Transportation Program Manager PRIMARY CONTACT

Email*: wclark@jamestowntribe.org

Address*: 1033 Old Blyn Hwy

Phone*: Sequim Washington 98382-7671
City State/Province Postal Code/Zip
(360) 681-5622 Ext.
Phone
####

Fax: (360) 582-5780
####

Organization Information

Legal Name*: Jamestown S'Klallam Tribe

DBA Name*: Jamestown S'Klallam Tribe

Organization Type*: Tribe

DUNS #: 103364097
#####

Unique Entity Identifier (UEI): MLVMMNN8LJS7

Organization Website: <http://www.jamestowntribe.org>
(Please enter http://... for this field)

Physical Address*: 1033 Old Blyn Highway

Mailing Address*: Sequim Washington 98382-7670
 City State/Province Postal Code/Zip
 1033 Old Blyn Highway

Remit to Address*: Sequim Washington 98382-7670
 City State/Province Postal Code/Zip
 1033 Old Blyn Highway

Phone*: Sequim Washington 98382-7670
 City State/Province Postal Code/Zip
 (360) 460-7236 Ext.
 ### ### #####

Fax: ### ### #####

Fiscal Year End September
Last day of*:

Organization Contact Information

Organization Contact Information

Organization Director

Name*: Diana Haase
 First Name Last Name
 Administrative Officer dhaase@jamestowntribe.org
 Title Email Address

Applicant Contact

Name*: Wendy Clark-Getzin
 First Name Last Name
 Tribal Transportation Program Manager wclark@jamestowntribe.org
 Title Email Address

Project Contact

Name*: Linda Marshett
 First Name Last Name
 Transportation Manager lmarsnett@jamestowntribe.org
 Title Email Address

Summary of Project Information

Summary of Project Information

Select all capital types from the list below that best describes your project.

Capital Type*: Fleet expansion

Checking yes to federal funds means that your organization is willing and able to comply with the associated federal requirements. For an example of last biennium's federal requirements see the [21-23 Consolidated Grants Program Guidebook](#).

Willing to Accept FTA funds for the biennium?* Yes

Select all of the Congressional District(s), Legislative District(s) and County(ies) the project will serve.

[Congressional & Legislative District map](#)

Legislative District(s)*: 24

Congressional District*: 6

County(ies)*: Clallam, Jefferson

Dependency on Other Projects

No

Scope of Work

Project Description

Select the [Regional Transportation Planning Organization / Metropolitan Planning Organization \(RTPO/MPO\)](#) that will be ranking this project from the drop-down menu.

RTPO/MPO*: Peninsula RTPO

Is this project primarily serving a rural area?*: Yes Any service that supports Public Transportation in rural areas with populations less than 50,000.

Is this project primarily serving the Seattle, Tacoma, Everett urbanized area?*: No

Provide a brief, high-level description of what your project proposes to do (address who, what and where).

This description may be used to describe your project to the Legislature.

Proposed scope/description of the work.*:

Purchase an all electric light-duty ADA accessible cutaway bus to serve the Jamestown S'Klallam Tribe Healing Clinic. The new vehicle would expand the existing fleet. Electric recharge capabilities are existing.

Why is this project needed, and how does this proposal address the need?

Describe why you are pursuing the proposed project. Include a description of the transportation problem that needs to be addressed, how the problem was identified, and how the proposed project will address the problem.

Need*:

The new vehicle is needed to expand with the medical program to serve a two county region and retain efficiency for pick up and drop-offs consistent with other life-line services. The new vehicle would be the first ADA accessible vehicle purchase to bring the organization into ADA compliance and become self-reliant from Clallam Transit's paratransit services and procedures. All electric power train supports the Tribe's Carbon Neutral Plan to eliminate carbon production in its transportation programs.

Describe coordination efforts with your regional planning organization.

Include details such as inclusion in regional plans, what prioritized strategies are being addressed, who was involved in defining the problem, other alternatives that were/are being considered for solving the problem, and demonstrations of local/regional support for implementing the proposed project.

Coordination Efforts*:

Peninsula PRTPO engaged the Tribe in the development of the updated 2022 Human Services Transportation Plan (HSTP). The Healing Clinic is new, as of July 2022. Plan outreach and development participation with the new representatives brought non-profit providers together to understand the Tribe's services and how transportation services are provided to every client within the service area. The HSTP strategies were developed with the understanding of the Tribe's sovereignty and needs for better coordinated transportation between Clallam Transit, Jefferson Transit and Jamestown S'Klallam. The PRTPO has provided a letter of support. The problem with relying on CTS paratransit services is their policies are inconsistent with the FDA and DEA protocols for receiving daily medical treatment. The PRTPO HSTP strategies are consistent with the Tribe providing door to door transportation services to vulnerable populations not typically eligible for paratransit services.

How does the project advance efficiencies in, accessibility to, or coordination of transportation services provided to persons with special transportation needs?

To be eligible for funding for special needs transportation, [RCW 47.01.450](#) requires that applicants address how their project advances the efficiency, accessibility, and/or coordination of special needs transportation.

Describe how your project advances these areas, and how you are going about developing these advancements. Additionally, identify the special needs population to be served by this project.

Special Needs Transportation:

Vulnerable population served by Jamestown S'Klallam Healing Clinic are potentially homeless, low-income, mal-nourished, chronically ill, and have mental health challenges to ride fixed route transit, drive or make arrangements for rideshare. The underlying conditions of the vulnerable persons make the scheduling, and arrival for treatment difficult and unstable. The Tribe's transportation services enable vulnerable persons to receive life-line medical services, such as primary medical provider and dental treatments, counseling and receive daily opioids recovery treatments.

For operating, mobility management and capital projects: How will your organization measure whether the project is successful and improves the efficiency and effectiveness of public transportation?

Identify data sources and monitoring processes. Explain how the project provides more efficient and effective transportation services to the target population(s) within the

community. Describe strategies or steps to be taken if the project does not meet its performance targets.

For Planning Projects: How will your organization measure the planning project's success?

Identify data sources used in the planning process.

Measurement of Efficiency and Effectiveness*:

No Shows - very limited no shows should exist if at all. Percent of ridership - the number of riders should increase commensurately with the number of clients. The duration of ridership as a vulnerable person - a likely range of treatment programs are consistent with riding the bus daily. The travel time in the shuttle bus is consistent with time on the road from day to day. i.e. A client should not need to ride the bus for longer than 2 hours one-way.

How does your project connect to, coordinate with, leverage or enhance other modes of transportation in your service area (i.e., aviation, intercity bus or rail, park and rides, bicycle/pedestrian)?

Describe how this project supports and interacts with other modes of transportation in the project area. Does this project enhance other transportation or social services within your organization or among partners?

What efficiencies will be gained within the service area as a result this project?

Other Modes of Transportation*:

Jefferson Transit Sequim Commuter #8 and Strait Shot #123 enhances transfers for East Clallam County clients on Saturdays. Coordination is very difficult in a rural environment. The Tribe anticipates ramping up services on Saturday with an expanded fleet.

Identify the project staff for this project. What type of experience do these individuals have with grant management?

Provide the names and experience of the key staff that will be working on this project, including their experience managing projects similar to the proposed project.

Project Staff*:

Diane Gange, CFO; Alena Anderson, Director of Finance; Wendy Clark-Getzin, Tribal Transportation Program Manager. The Jamestown S'Klallam Tribe has been managing GC agreements for many biennia. The Tribe is a direct recipient of FTA funds in an allocation process. The Tribe is also a direct recipient of FHWA TTP allocation under a BIA-DOT programmatic agreement. The three above listed Tribal employees share vast experience with federal and state funding.

Coordinated Public Transit - Human Services Transportation Plans (CPT - HSTP)

Coordinated Public Transit- Human Services Transportation Plan	Page number(s) or TBD
Peninsula RTPO	TBD, 28-32

Budget

Transit Vehicles

Replace or Expand	Vehicle Description	Useful Life	Passenger Seating	Wheelchair stations	Fuel Type	Total Cost	Requested Amount	Match
Buy Expansion - Capital Bus 11.13	.04 Bus < 30 FT	10	14	2	Battery/Electric (B/E)	\$95,000.00	\$90,250.00	\$4,750.00
							\$90,250.00	\$4,750.00

Equipment/facilities to support transit operations

Inventory Item	Activity Type	Description	Useful Life	Total Cost	Requested Amount	Match
No Data for Table						

Equipment/facilities to support electrification and power distribution for transit operations

Activity Type	Description	Useful Life	Total Cost	Requested Amount	Match
No Data for Table					

Equipment/facilities to support transit passengers

Activity Type	Description	Useful Life	Total Cost	Requested Amount	Match
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No Data for Table

Training

Activity Type	Description	Total Cost	Requested Amount	Match	Scope/Activity Line Item (ALI) Code
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No Data for Table

Match/Revenue Sources

Source	If Other, Please List	Amount
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Federal: Non-USDOT		\$4,750.00
		\$4,750.00

Scalable

Is your project scalable?* No
Specify the minimum funds needed and explain the scalability.: \$0.00
Round to the nearest dollar
Describe the scalability of your project.:

ADA Accessibility

ADA Accessibility*:
This one vehicle purchase will meet ADA laws. The Tribe will consult with the manufacturer and include WSDOT PTD staff with working knowledge of the DES Bus Contract option packages. The Tribe will inspect the delivery of the new vehicle for ADA compliance before placing into service. One to two wheelchair stations are the targeted layout.

Procurement Plan

Procurement Plan*:
A Vehicle Purchase using the WA DES master contracts for vehicle purchases.

Other Sources

Other Sources*:
No Other sources to leverage WSDOT Tribal Transit Mobility Program. The Tribe needs State funds to leverage incoming federal USDOT funds. NTD reporting will have the Healing Clinic data for the first year, FFY2022.

Summary

Requested Amount

Vehicle Requested Amount:	\$90,250.00
Equipment Requested Amount:	\$0.00
Other/Training Requested Amount:	\$0.00
TOTAL Requested Amount:	\$90,250.00

Match Amount

Match Amount:	\$4,750.00
Percentage of Match:	5.00%

Total

TOTAL PROJECT COST:

\$95,000.00

Service Level

Project Service Level Information

Project Specific Information	July 1, 2021 - June 30, 2022 (Actual)	July 1, 2022 - June 30, 2023 (Budgeted)	July 1, 2021 - June 30, 2023 (Total of Actual and Budgeted)	July 1, 2023 - June 30, 2025 (Projected)	Percent of Change
Revenue Vehicle Hours	0	6240	6240	10400	66.67%
Revenue Vehicle Miles	0	145600	145600	208000	42.86%
<i>Passenger trips should be entered as whole numbers only.</i>					
Passenger Trips	0	48910	48910	98550	101.49%
Volunteer Hours	0	0	0	0	0.00%
					211.02%

Project Service Level Description

Describe the methodology used to develop these estimates, including any assumptions used in their development.

How were service-level estimates developed?*

GPS equipment track revenue miles. Driver mobile data tablets keep track of passengers traveling per day. The Medical director has determined the increased number of clients will be forecasted at a 25% increase per year with a maximum cap of serving 300 clients by June 30 2025. Of the annual increase in clients, 50% of the clients will require and/or choose free transportation services. The facility opened July 2022. No data available for (Actual) column.

Vehicle Replacement

Vehicle Replacement or Rebuild

Are you replacing or rebuilding a vehicle?*

No

Save form to continue. If you selected yes, please complete the vehicle information section below.

Vehicle Information

Replace or Rebuild	Vehicle Type	Remaining useful life	Make/Model	Year	Vehicle Identification Number (VIN)	Current Status	Current Mileage
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No Data for Table

Milestones

Milestones

CAPITAL ACTIVITIES	Applicable?	Date (mm/yy)
EQUIPMENT		
Equipment - Request for Proposal / Invitation for Bid	N/A	
Equipment - Contract Award	N/A	
Equipment - Contract Complete	N/A	
VEHICLE - If you are purchasing a vehicle, you must complete all five vehicle milestones.		
Vehicle - Request for Proposal / Invitation for Bid	Yes	09/23
Vehicle - Contract Award	Yes	12/23
Vehicle - First Vehicle Received	Yes	05/25
Vehicle - All Vehicles Received	Yes	05/25
Vehicle - Contract Complete	Yes	06/25

Electricity and Biofuels Use

Electricity and Biofuels Use

RCW 43.325.080 establishes a requirement for local governments to fuel their vehicles with electricity or biofuel by June 1, 2018, with certain exceptions and exemptions. WAC 194-29 further describes the decision-making criteria agencies should use in order to comply with the provisions of the law.

For projects that involve the purchase of vehicles, will the vehicles meet the requirements set forth in WAC 194-29 effective June 1, 2018? **(Practicable use of electricity and biofuels to fuel local government vehicles, vessels, and construction equipment.)**

WAC 194-29*: Yes

If yes, please describe how your purchasing plans meet the requirements of the rules.

Meets Requirements:

The Tribe has full intentions to purchase ADA compliant all electric bus shuttles for its fleet consistent with the Tribe's Carbon Neutral Plan. The EV charging is already available on site. Majority of client population can be served utilizing an electric vehicle due to the proximity to the clinic. On one charge, we would be able to service the Sequim area for one day.

Attachments

Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Copy of organization's most recent audit report	✓	Most recent single audit	Jamestown SKlallam Tribe_2018 FS Grants Fund_MAIssued.pdf	pdf	1 MB	10/24/2022 03:52 PM
501(c) IRS Letter of Determination (for new non-profit applicants only)						
WA Utilities & Transportation Commission (UTC) Certification (for new non-profit applicants who are direct service providers)						
Service area map	✓	JST Medical Service Area Map - two counties.	JST Service Area Map.pdf	pdf	231 KB	10/24/2022 03:51 PM
Population density map	✓	General location of the Healing Clinic client base - scatter map	JST Client population density.pdf	pdf	46 KB	10/27/2022 10:38 AM
Letters committing matching funds						
In-kind match valuation proposal (only operating and mobility management projects may use in-kind contributions as matching funds)						
Letters of support (combine into one file attachment)		The Healing Clinic EV Bus for expansion, Letter of Support from PRTPO Chair	JST_WSDOT CG EV_Oct2022.pdf	pdf	121 KB	10/25/2022 12:45 PM
Letter of concurrence (for projects that operate in multiple planning regions)						
Federal Indirect Cost Rate Approval Letter						
Cost Allocation Plan						

Supplemental Information

Supplemental Information

Supplemental Information:

Due to the electric battery charge level of the 2023 Ford E-Transit, the area of operation with the Tribal Transit Mobility Program funded vehicle could be limited to the Sequim Dungeness Valley to be readily available to power supply provided by the Tribe.

Vulnerable Populations in Overburdened Communities & Tribes - May 2022

Vulnerable Populations in Overburdened Communities

Identify the type of direct and meaningful benefits to vulnerable populations your project provides using the descriptions above, if any. Explain how your project provides these benefits. Your response may include suggestions about how WSDOT should evaluate project(s) against Climate Commitment Act requirements in the future.

Vulnerable Populations in Overburdened Communities*:

The Tribe's service area contains Census District #23, and is qualified by FHWA Justice 40 Initiative as an area of persistent poverty and historically disadvantaged community. Jamestown S'Klallam Tribe is a non-reservation based tribe with tribal citizens and descendants living mostly in Clallam and Jefferson Counties. Indian country is the entire Point No Point Treaty area which encompasses most of Clallam County and the northern part of eastern Jefferson County. The grant application is specific to the vulnerable populations that require encompassing medical provisions to change a course of debilitating opioid addiction. The Healing Clinic retains privacy of the clients and seeks NEMT reimbursement for Alaskan and North American Native Americans. Currently, this population represents 30% of all clients served by the Healing Clinic Transportation Services. The direct and meaningful benefits to vulnerable populations are the securement of medical services with free transportation. The scheduling and communication of door to door service makes a difference to restoring lives with constant daily treatment for chronic illness and mental health conditions. These populations never had full encompassing medical services in Clallam and Jefferson Counties until the July 2022 opening of the medical facility. With the Transportation Shuttle services scheduled around appointments, vulnerable populations receive missing care and can restore education and job opportunities. The Jamestown Healing Clinic serves a varied client base consisting of tribal members, lower income, homed and un-homed, seniors and students and everything else in between. We provide transportation door to door to stay in line with our low-barrier concept. The 46% of patients that use our transport service have no other option, due to lack of funds or proximity to available regional transit system.

Tribal Support

Is this project directly operated by a tribe?*: Yes

Is your project serving and is it supported by a tribal nation in Washington? :

Estimate the percentage of your project that serves the tribe: 0.00%

By checking this box, you are confirming your outreach to the tribe in pursuit of a resolution formally supporting your project :

Attachments

Tribal support correspondence/resolution: [Grant letter for Healing Clinic ADA electric bus - 10.26.2022.pdf](#)

Certification

Certification

I certify, to the best of my knowledge, that the information in this application packet is true and accurate and that this organization has the necessary fiscal, data collection and managerial capabilities to implement and manage the project associated with this application:

Certification*: Yes

Application Authority*: Cindy Lowe
First Name Last Name

Title*: Deputy Director of Health

Date*: 10/27/2022



October 26, 2022

Brian Lagerberg, Director
WSDOT Public Transportation Division
P.O. Box 47387
Olympia, Washington 98504-7387

Re: Funding for ADA compliant bus for Opioid patients needing transportation assistance.

Dear Mr. Lagerberg:

The Jamestown S'Klallam Tribe owns and operates the Jamestown Healing Clinic in Sequim Washington. The Healing Clinic is an outpatient Opioid Treatment Program licensed by the State to provide Substance Use Disorder Treatment, Behavioral Health Counseling Services, and primary medical and dental care to patients with Opioid Use Disorder.

The Healing Clinic serves all Tribal and non-Tribal patients in Clallam and Jefferson Counties. Patients attend daily appointments (Monday through Saturday,) to receive medications and other services. The clinic currently provides transportation for around 50 clients with 2 buses and a minivan. Clinic enrollment is growing rapidly. We anticipate 300 patients by 2027. We do not have a vehicle that is appropriate for a person in a wheelchair. Clients may use Paratransit; however, it can be difficult to get transportation assistance to daily appointments, 6 days per week.

Our Tribe seeks funding towards a new electric passenger cutaway bus with a wheelchair lift to help serve this vulnerable population.

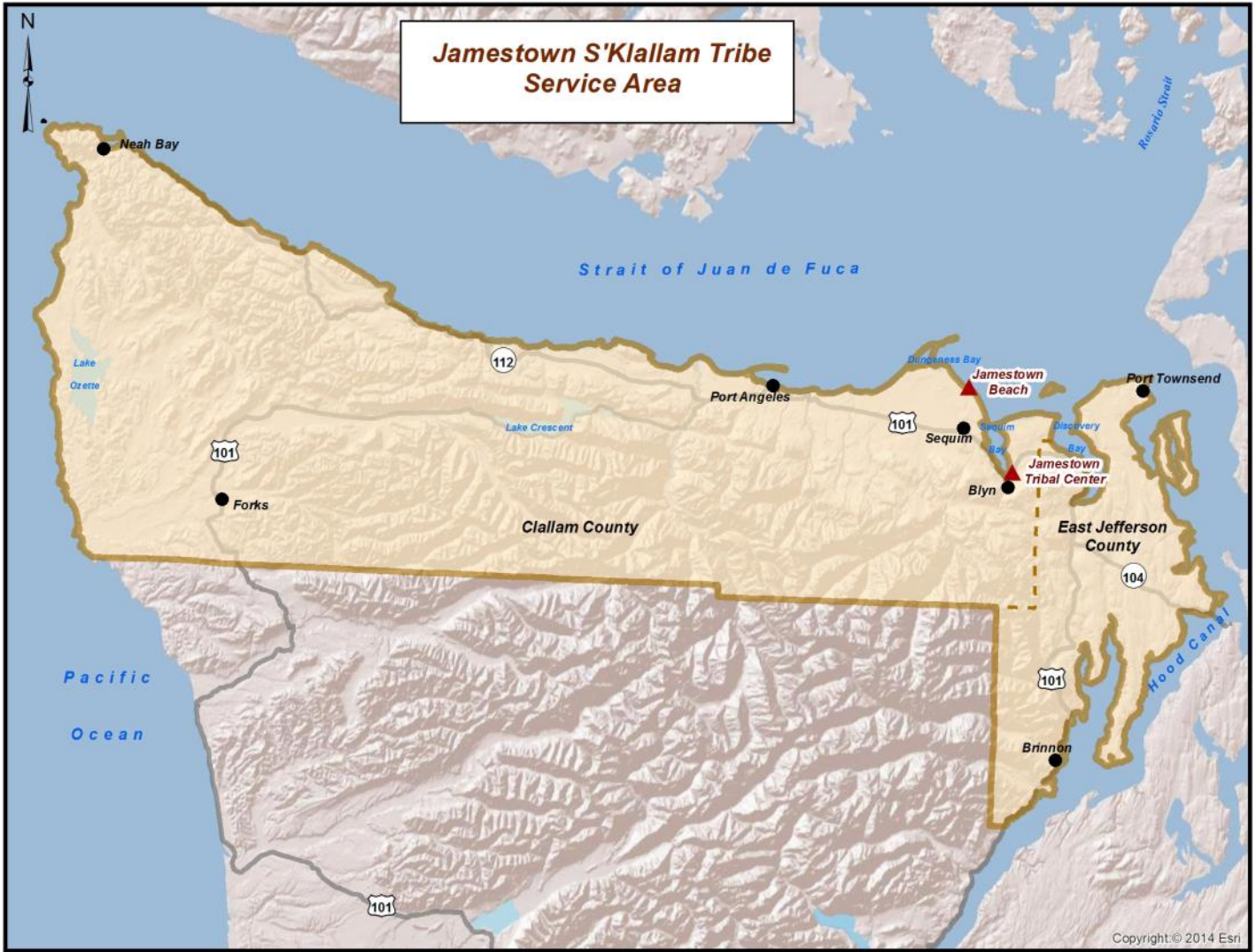
Thank you for consideration of our application. We welcome this opportunity to provide expanded reliable and life-line services to our patients.

Please contact Cindy Lowe, Deputy Director of Health for the Jamestown S'Klallam Tribe if you have any questions regarding this information. She can be reached at clowe@jamestownhealth.org or 360-582-4876.

Sincerely,

W. Ron Allen, Tribal Chairman/CEO

Cc: D. Brent Simcosky, JST Health Care Director
Cindy Lowe, JST Health Care Deputy Director







October 24, 2022

Brian Lagerberg
WSDOT Public Transportation Division
PO Box 47387
Olympia, WA 98504-7387

Ref: Jamestown S’Klallam Tribe’s “Purchase One Electric Transit Shuttle for Expansion” Project

Dear Mr. Lagerberg,

The Peninsula RTPO is pleased to support the Jamestown S’Klallam Tribe’s *Purchase One Electric Transit Shuttle* proposal for a Tribal Transit Mobility Grant. Funding will enable the Tribe to acquire an electric light-duty ADA accessible cutaway bus to provide weekday and Saturday service between the tribal community in Blyn and the Tribe’s Healing Clinic in Sequim. Vehicle charging equipment is already installed at the Clinic in Sequim. This project is consistent with PRTPO’s 2022 Human Services Transportation Plan and supports the expansion and enhancement of transportation services, a strategic regional priority, by expanding service and deploying a zero-emissions electric vehicle. It also supports increased cooperation among transportation providers, another regional priority, by enhancing coordination between tribal transit providers and tribal health systems.

PRTPO updated its Human Services Transportation Plan (HSTP) in 2022, assessing special needs mobility issues in this highly rural region and identifying coordinated strategies that can meet those needs. The Jamestown S’Klallam Tribe actively participated in that process, contributing useful insights and perspectives that ensure projects consistent with this plan support tribal community needs while building a more resilient regional system for all.

The Jamestown S’Klallam Tribe has a long history of supporting essential mobility for people who do not drive either due to age, disability, or income and improving public transportation for employees who work outside of typical 9-to-5 jobs, a barrier identified in the HSTP. The Tribe uses performance-based decision making to achieve on-time reliability and shorten wait times, both of which help make travel by transit competitive with driving. This project helps meet the community’s need for reliable access to jobs, services, and life-line medical services, as well as vital connections with Clallam Transit’s regional *Strait Short* service to the Bainbridge Island ferry terminal and with Jefferson Transit service.

This project advances 2022 HSTP priority strategies and will be amended into the document when PRTPO concludes its evaluation and prioritization process in December.

The Peninsula RTPO is pleased to support the Jamestown S’Klallam Tribe’s application. A Tribal Transit Mobility Grant funding award will support tribal needs and strengthen coordinated human services transportation in the Peninsula region. On behalf of PRPTO, I urge WSDOT to fund this important project.

Sincerely,

A handwritten signature in black ink that reads "Bek Ashby".

Bek Ashby, PRTPO Chair
City of Port Orchard

cc: Susan Garber-Yonts, WSDOT Public Transportation Division
Wendy Clark-Getzin, Jamestown S’Klallam Tribe
Linda Marshett, Jamestown S’Klallam Tribe
Diana Haase, Jamestown S’Klallam Tribe